


GOVERNMENT OF THE DISTRICT OF COLUMBIA
Department of Health Care Finance



Office of the Senior Deputy Director/Medicaid Director

Transmittal # 15-28

TO: EPD Waiver Providers and Home Health Agencies

FROM: Claudia Schlosberg, J.D. 
Senior Deputy Director and State Medicaid Director

DATE: July 31, 2015

SUBJECT: **Extension of PAs for Personal Care Assistance Services and Extension of Deadline for Submission of Conflict-Free Case Management Self Attestation Forms**

The purpose of this transmittal is to notify you of two changes:

- Extension of certain prior authorizations for State Plan and Elderly and Persons with Disabilities (EPD) Waiver beneficiaries who are receiving Personal Care Assistance Services (PCA), and
- Extension of the deadline to submit the Conflict Free Case Management Form for Current Case Managers

Extension of Certain Prior Authorizations for State Plan and EPD Beneficiaries Receiving Personal Care Assistance Services (PCA)

DHCF has experienced a higher than normal influx of Prescription Order Forms (POFs) for Personal Care Assistance Services (PCA), which has created a backlog of beneficiaries waiting to be reassessed for services. Accordingly, DHCF will extend prior authorizations for beneficiaries who were due to be re-assessed in June or July 2015 (based on the expiration date of their NP prior authorizations (PA)) and have submitted a POF but have not yet been assessed. The new end date for these prior authorizations will be 12/31/2015. DHCF will not re-issue new PA letters. However, providers can download copies of the PAs from the DC Medicaid Web Portal at www.dc-medicaid.com. These extensions are based on POFs received through Friday, July 24. A listing of the extended PAs will be sent to each Home Health provider by close of business Monday, August 3.

In addition, DHCF is working to realign EPD waiver recertification dates with the prior authorization dates for PCA services.

DHCF is seeking to avoid situations where an eligible beneficiary experiences a gap in services. If any of your beneficiaries are at risk after this PA extension, please email DHCFLTCAProvider@dc.gov.

If you have any questions regarding the PA extensions, please contact Louis Spence-Smith, Project Manager, at Louis.spence-smith@dc.gov or at (202) 698-2074.

Extension of Deadline to Submit Conflict-Free Case Management Self-Attestation Form

On Friday, July 10, DHCF's Conflict-Free Case Management Services Notice of Emergency and Proposed Rulemaking was published in the DC Register. You can find this on DHCF's website at <http://dhcf.dc.gov/node/1090492>. Per the notice, the emergency rulemaking was adopted on July 1, 2015 and is effective for services rendered on or after that date.

Under 29 DCMR Section 4216.3, current case managers are required to complete a self-attestation form demonstrating that they meet the conflict free standards within 60 days of the effective date of the rule. Per feedback from the DHCF Long-Term Care Provider Leadership Meeting held on July 23, 2015, DHCF is extending the deadline for compliance with this requirement. Specifically, individuals providing EPD waiver case management services will have until July 1, 2016, to comply with the requirement that they submit a self-attestation form.

This change will be reflected in the forthcoming Second Notice of Emergency and Proposed Rulemaking related to Conflict-Free Case Management Services.

If you have any questions regarding this postponement, please contact Mary Devasia, Acting Long Term Care Director, at Mary.Devasia2@dc.gov or at (202) 442-5931.