

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Department of Health Care Finance



Office of the Senior Deputy Director and Medicaid Director

Transmittal 25-38

TO: HCBS Waiver Providers

FROM: Melisa Byrd *M.B.*
Senior Deputy Director and Medicaid Director

DATE: December 30, 2025

SUBJECT: **Updates on the Reporting Requirements for the Distribution of DCSP Supplemental Payment for Calendar Year 2025 Enhanced Direct Care Worker Wages**

Purpose

This transmittal updates [Transmittal 25-03](#) (February 3, 2025) and [Transmittal 25-23](#) (September 15, 2025) regarding the Calendar Year (CY) 2025 Distribution of Direct Care Service Provider Supplemental Payment (DCSP) for enhanced wages to Direct Care Professionals (DCP). Specifically, it updates instructions on disbursement, reporting, and audits to reflect recent reporting requirements. Information herein augments or replaces prior guidance.

Disbursement, Reporting & Audits

- As stated in Transmittal 25-23, providers must have submitted the interim 9-month report for the period (January 1 – September 30, 2025) by October 15, 2025.
- Submit the CY 2025 4th quarter final report for the period (October 1 – December 31, 2025) by January 15, 2026, to arpaenhanceddspwages@dc.gov
- A final payment based on the result of the reconciliation to true up any underpayment will be issued by January 31, 2026. Late submissions will result in exclusion from any reconciliation payments for the period of CY 2023 - CY 2025.
- Providers failing to meet reporting requirements may face recoupment of any prior funds disbursed that are not substantiated by reporting.
- DHCF reserves the right to audit all submissions, and any adverse findings may result in recoupments.
- A final reconciliation will recoup any excess funding above actual expenses for the period covering CY 2023 - CY 2025.

Contact

If you have any questions, please contact Samuel Woldeghiorgis, Associate Director for Reimbursement, Office of Rates, Reimbursement and Financial Analysis, Department of Health Care Finance (DHCF), at Samuel.woldeghiorgis@dc.gov or (202) 442-9240.

Cc: Medical Society of the District of Columbia
DC Behavioral Health Association
DC Coalition of Disability Service Providers
DC Dental Society
DC Health Care Association
DC Home Health Association
DC Hospital Association
DC Primary Care Association