

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Department of Health Care Finance**



Office of the Senior Deputy Director and Medicaid Director

Transmittal # 22-39

**TO:** District of Columbia Medicaid Providers

**FROM:** Melisa Byrd  
Senior Deputy Director and Medicaid Director

**DATE:** December 22, 2022

**SUBJECT: Repeal of Certificate of Occupancy (or Lease) or Business License Requirement for Doulas Registering in the “Individual/Solo” Category**

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**Purpose**

Effective immediately, the Department of Health Care Finance (DHCF) will not require doulas registering in the “individual/solo” category to provide a business license or certificate of occupancy. This change is intended to improve access to doulas by eliminating a registration requirement that does not need to apply to this category of doulas.

All other requirements laid out in [Transmittal #22-34](#) are still applicable to doulas registering with DHCF in the “individual/solo” category. This Transmittal does not affect registration requirements for those applying as doulas in the “Group” category.

**Details**

Doulas enrolling with DHCF using the “individual/solo” category are no longer required to provide the following documentation:

- Certificate of Occupancy (or Lease) or Business License

**Contact**

If you have any questions about this transmittal, please contact Natasha Lewis, Program Manager, Health Care Operations Administration via telephone at (202) 698-2000 or email at [natasha.lewis@dc.gov](mailto:natasha.lewis@dc.gov); or Taylor Woods, Special Projects Officer, Health Care Policy and Research Administration via email at [taylor.woods2@dc.gov](mailto:taylor.woods2@dc.gov).

**cc:** Medical Society of the District of Columbia  
DC Hospital Association  
DC Primary Care Association  
DC Health Care Association  
DC Home Care Association  
DC Behavioral Health Association  
DC Coalition of Disability Service Providers