

COOPERATIVE AGREEMENT BETWEEN
DEPARTMENT OF HEALTH
MEDICAL ASSISTANCE ADMINISTRATION AND
DEPARTMENT OF HUMAN SERVICES
VOCATIONAL REHABILITATION SERVICES ADMINISTRATION

I. Introduction and Nature of the Agreement

The Department of Human Services, Commission on Public Health, Office of Health Care Financing, hereinafter referred to as OHCF, and the Commission on Social Services, Vocational Rehabilitation Services Administration, hereinafter referred to as VRSA, acknowledge their respective missions as providers for the purpose of benefiting the rehabilitation and employability of the handicapped.

OHCF and VRSA are mutually interested in and committed to providing an improved, integrated and coordinated program of habilitative/rehabilitative services to the handicapped individuals they serve, and recognize that there are certain commonalties of responsibility within their respective programmatic structures.

The parties jointly agree to cooperate and consult in the operation of a habilitative/rehabilitative program that will emphasize joint planning, exchange of information and full utilization of the resources available to each agency.

II. Administrative Relationships

Provisions affecting the eligibility of clients who will receive services from OHCF and VRSA via this agreement are to be determined by OHCF and VRSA respectively.

Representatives of each agency will be designated to serve as members of a joint steering committee to collaborate in cooperative efforts and to establish controls and procedures that will affect satisfactory execution of the Agreement. The representative from the OHCF will be the Chief, or his designee, and the representative from VRSA will be the Administrator, or his designee. The committee will continually monitor and evaluate procedures and working relationships and will prescribe such actions as will result in accomplishing the objectives herein set forth. Assignment of additional representatives from each agency may be made upon mutual agreement.

Services rendered within the Agreement will be evaluated through a series of periodic reports by both parties which will reflect referral rate, case movement, and establishment of new patterns of services, as well as other pertinent aspects of services provided.

III. Eligibility Criteria for Vocational Rehabilitation Services and Medicaid Services

1. Eligibility criteria for the receipt of vocational rehabilitation services are as defined under Public Law 93-112, The Rehabilitation Act of 1973, as amended, and 45 CFR, Section 1361.33.

2. Eligibility criteria of the District's Medicaid program are as defined by 42 CFR 435.110-435.845 and identified in the Title XIX Medicaid Assistance Plan.
- IV. In order to obtain maximum use of all vocational related resources, there will be an integrated network to assure delivery of services and utilization of resources in an effective manner.
- A. Vocational Rehabilitation Services Administration
- The VRSA will provide, as appropriate, the following services for eligible handicapped persons:
1. Evaluation of rehabilitation potential; (i.e., medical, vocational, social, and educational) and determination of eligibility for vocational rehabilitation services;
 2. Counseling and guidance, including personal adjustment counseling, in order to maintain a counseling relationship throughout a handicapped individual's program of services and referrals to secure services from other agencies;
 3. Physical and mental restoration services (any services necessary to restore the physical or mental well-being of the person, thereby enabling the individual to work);
 4. Vocational training and other training services of a prevocational, personal, and vocational adjustment nature, including work experiences, books, tools, and other materials related to training;
 5. Maintenance, not exceeding the estimated cost of subsistence, necessary to derive full benefits of other vocational rehabilitation services;
 6. Transportation in connection with the rendering of any vocational rehabilitation service for clients residing within the District;
 7. Services to members of a handicapped individual's family when such services are necessary to the adjustment or rehabilitation of the client;
 8. Telecommunications, sensory and other technological aids and devices;
 9. Recruitment and training services to provide new employment opportunities in the fields of rehabilitation, public safety, law enforcement and other appropriate public services employment;
 10. Placement in suitable employment;
 11. Post employment and "follow along" services necessary to assist handicapped individuals maintain their employment;
 12. Interpreter services for the deaf;

13. Reader services, rehabilitation teaching services, and orientation and mobility services for the blind; and,
14. Other vocational rehabilitation services as indicated.

B. Medicaid Services

- *1. Inpatient hospital services other than those provided in an institution for mental diseases or tuberculosis.
- *2. Outpatient hospital services.
- *3. Other laboratory and x-ray services.
- *4. Skilled nursing facility services (other than services in an institution for tuberculosis or mental diseases) for individuals 21 years of age, or older.
- *5. Early and Periodic Screening and Diagnosis of Individuals under 21 years of age, and treatment of conditions found.
- *6. Family Planning Services and supplies for individuals of child-bearing age.
- *7. Physician's services whether furnished in the office, the patient's home, a hospital, a skilled nursing facility or elsewhere.
- *8. Medical care and any other type of remedial care recognized under State Law, furnished by licensed practitioners within the scope of their practice as defined by State Law.
 - *a. Podiatrists' Services.
 - *b. Optometrists' Services.
 - *c. Other practitioners' Services.
9. Home Health Care Services
 - *a. Intermittent or part-time nursing services furnished by a home health agency.
 - *b. Medical supplies, equipment, and appliances for use of patient in their own home.
 - *c. Service of a home health aide giving personal care services to a patient according to a plan of treatment.
10. Clinic Services
11. Dental Services - limited to individuals under the age of 21.

*Provided with limitations.

12. Physical Therapy and Related Services
 - *a. Physical Therapy
 - *b. Services for individuals with speech, hearing, and language disorders (provided by or under supervision of a speech pathologist or audiologist).
13. Prescribed drugs, dentures, and prosthetic devices, and eyeglasses prescribed by a physician skilled in diseases of the eye or by an optometrist.
 - *a. Prescribed drugs
 - *b. Dentures
 - *c. Prosthetic devices.
 - *d. Eyeglasses.
14. Other diagnostic, screening, preventive, and rehabilitative services.
 - *a. Diagnostic services (other than those provided elsewhere in services listed).
 - *b. Screening services.
 - *c. Preventive services.
 - *d. Rehabilitative services (other than those provided elsewhere in services listed).
15. Services for individuals age 65 or older in institutions for tuberculosis.
 - *a. Inpatient hospital services.
 - *b. Services for individuals age 65 or older in institutions for mental diseases.
16. Intermediate care facilities services (other than such services for those in an institution for tuberculosis or mental diseases) for persons determined to be in need of such care.
 - a. Including such services in a public institution (or distinct part thereof) for the mentally retarded or persons with related conditions.
17. Inpatient psychiatric hospital services for individuals under age 22.
18. Any other medical care and any other type of remedial care recognized under District Law, specified by the Secretary of HEW. The following are a few examples:
 - a. Transportation
 - b. Skilled nursing facility services for patients under 21 years of age.

- c. Emergency hospital services
- *d. Personal care services in recipient's home, prescribed in accordance with a plan of treatment and rendered by a qualified person under supervision of an R.N.

V. Functions of Operating Personnel

A. Vocational Rehabilitation Services Administration

Vocational Rehabilitation Counselor

1. Conducts vocational appraisal and screening conference with individual clients referred for VR services.
2. Determines eligibility for vocational rehabilitation services.
3. Develops Individualized Written Rehabilitation Programs (IWRPs) and arranges for needed services.
4. Provides and arranges for job placement and follow-up.
5. Prepares and maintains individual case records and reports.
6. Retains a copy of referrals from for case records.
7. Provides progress reports on services provided to Administration's referral Coordinator as requested.

B. Office of Health Care Financing

Medicaid Specialist

1. Responsible for the analysis, evaluation and documentation of Medicaid services rendered to Medicaid recipients.
2. Make recommendations, which are programmatic, administrative and involve health education within the Medicaid program.
3. Will review, analyze and document the objectives, policies, work operations and progress resource estimates as they relate to the Medicaid Program.
4. Will communicate through written reports all findings negative or positive, which will correct deficiencies or improve operational techniques in the Medicaid Program.

C. Referral Coordinator

1. Referrals will be made between the agencies on a person by person basis.
2. At a later date VRSA and the OHCF will designate persons who will function as referral coordinators.

VI. Financial Responsibilities

Financing of this cooperative program will be under the provisions of the District of Columbia State Plans and other fiscal governing statutes, and regulation of the participating agencies.

VII. Reporting and Exchange of Information

- A. Relevant monthly statistical reports and information describing current or planned programs, policies and procedures shall be exchanged between the OHCF and VRSA.
- B. Interagency management meetings may be initiated by the Chief of the Office of Health Care Financing and the Administrator, VRSA, respectively.

VIII. Nondiscrimination

All services under the cooperative agreement are provided on a nondiscriminatory basis without regard to race, color, age, sex, creed or national origin, as per the Civil Rights Act of 1964, as amended. Pursuant to Title V of Public Law 93-112, as amended, no qualified handicapped person shall, on the basis of handicap, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under this agreement. Additionally, it shall be the policy of the OHCF and the VRSA to fully comply with the requirements of Title 34 of the D.C. Rules and Regulations (Human Rights Law).

IX. Procedural Safeguards

The agencies participating in the cooperative agreement will observe such regulations, standards and procedures as are necessary to meet the requirement on safeguarding confidential information in Title 45 Code of Federal Regulations, Section 1361.47 pertaining to Public Law 93-112, as amended, (Rehabilitation Act of 1973); District of Columbia Law I-96 (Freedom of Information Act of 1976), dated March 31, 1977; and Mayor's Memorandum No. 77-175 (District of Columbia Freedom of Information Act) dated October 24, 1977.

Each handicapped individual served, or as appropriate, his parent, guardian or other representative, will be informed of his rights and the means by which he may express and seek remedy for any dissatisfaction including the opportunity for an administrative review and fair hearing, in accordance with the Rehabilitation Act of 1973, as amended.

X. Legal Authority

The legal basis for the vocational rehabilitation program in the District of Columbia is found in Public Law 93-112, the Rehabilitation Act of 1973, as amended; Order No. 54-2310 of the Board of Commissioners of the District of Columbia dated October 28, 1954, as amended; Commissioner's Order No. 73-142 dated June 15, 1973, as amended; and all applicable appropriate acts. The Department of Human Services, Office of Health Care Financing is designated as the agency to administer the District of Columbia's Medicaid Program as prescribed under Title XIX of the Social Security Act, Public Law 89-97, as amended.

XI. Statement of the Duration and Periodic Revision of the Agreement

All provisions of this agreement shall become effective one month from the date of signature of the persons named below. It is to be reviewed semi-annually, and may be revised or amended by mutual consent.

THIS AGREEMENT EXECUTED THIS THE (10/16/80) 16th DAY OF October
AND ENTERED INTO BY

COMMISSION ON SOCIAL SERVICES, VOCATIONAL REHABILITATION
SERVICES ADMINISTRATION

Acting Administrator, VRSA

COMMISSION ON PUBLIC HEALTH, OFFICE OF HEALTH CARE FINANCING

Acting Chief, Office of Health Care Financing