


GOVERNMENT OF THE DISTRICT OF COLUMBIA
Department of Health Care Finance



Office of the Senior Deputy Director/Medicaid Director

Transmittal # 18-14

TO: Home Health Agencies (HHAs)

FROM: Claudia Schlosberg, J.D. 
Senior Deputy Director and State Medicaid Director

DATE: April 5, 2018

SUBJECT: Enrollment of Personal Care Aides (PCA)

The purpose of this transmittal is to announce a 30-day extension for Personal Care Aides (PCA) to enroll in the DC Medicaid program for Home Health Agencies (HHAs) to claim Medicaid reimbursement for both state plan and waiver PCA services. The new compliance date is May 1, 2018. Transmittal 17-29, issued on November 21, 2017, notified HHAs that all PCAs must be enrolled with the DC Medicaid program by April 1, 2018 and that the DC Medicaid program would deny claims for dates of service beginning April 1, 2018 if the PCA providing state plan or PCA services under the Elderly/Persons with Disabilities was not enrolled with DC Medicaid. This edit will now be implemented for dates of service beginning on May 1, 2018. DHCF implemented edit 1685 to inform HHAs about the enrollment status of PCA aides for state plan PCA services.

The Department of Health Care Finance (DHCF) implemented an online inquiry option on the web portal at www.dc-medicaid.com that HHAs can use to confirm if an aide is already enrolled with DC Medicaid. After logging in, the provider can navigate to DHCF – Secure Options>Inquiry Options>PCA Aide Inquiry. You can search for an aide by NPI to confirm enrollment.

DHCF also extended the amount of time a provider has to complete an application from 10 days to sixty (60) days. This change applies to newly submitted applications. We are not able to re-open applications that were previously closed.

DHCF also affirms that PCA claims for services under the Elderly/Persons with Disabilities waiver must be billed with NPI of the aide as the rendering provider for dates of service beginning May 1, 2018. If the aide on the claim for PCA service is not enrolled with the DC Medicaid program, the claim will be denied.

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If you have any questions regarding this transmittal, please contact Mike Brown, Manager, Division of Public and Private Provider Services via e-mail at mikel.brown@dc.gov or telephone at 202-698-2044.

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Medical Society of the District of Columbia
DC Hospital Association
DC Primary Care Association
DC Health Care Association
DC Home Care Association
DC Behavioral Health Association
DC Coalition of Disability Service Providers