



**DISTRICT OF COLUMBIA
HEALTH INFORMATION EXCHANGE POLICY BOARD**

Subcommittee on HIE Sustainability

CHARTER



Sustainability

I. Purpose and Authority

Per Mayor's Order 2016-035, the District's HIE Policy Board is tasked with advising the Mayor and other District Government Agencies regarding the enhancement and sustainability of secure, protected exchange of health information in the District. To best support this charge, the Board created a subcommittee pursuant to its Bylaws focused specifically on addressing issues related to the sustainability of HIE in the District.

The primary mission of the Sustainability Subcommittee is to provide recommendations to the full Policy Board representing the best approach(s) to establishing long-term, sustainable HIE in the District. Subcommittee members will meet to analyze best practices from around the country, discuss potential barriers/challenges, and develop potential proposals that are specific to the current and potential future needs of the District.

Members of the Sustainability Committee have the authority to seek any information necessary to perform the responsibilities and duties specified in Section III. Subcommittee members should make sure to communicate any planned activities with the Subcommittee Chair to avoid overlap of efforts by other potential members.

II. Composition and Meetings

The Sustainability Subcommittee will be chaired by a member of the Board and comprise additional Board members and/or qualified public stakeholders with pertinent knowledge and/or related experience (*See Attachment A for Current Subcommittee Roster*). Meetings will meet at a frequency determined by the Board and at a location of the subcommittee's choosing. The subcommittee will also determine whether meetings should take place primarily in-person or telephonically. Regardless, telephonic options will be made available. The Subcommittee Chair will approve each meeting agenda, although any member may suggest items for consideration. Briefing materials will be provided to the subcommittee as far in advance of meetings as practice. Per Board Bylaws, the Department of Health Care Finance will provide all required administrative, clerical, and technical support.

III. Responsibilities and Duties

To fulfill its responsibilities and duties, the Sustainability Subcommittee will:

- Help provide guidance to the District HIE Policy Board on how to create a sustainable HIE environment
- Analyze HIE sustainability models and best practices from around the country, particularly from those similar to the District's HIE environment (e.g., urban with multiple HIEs serving the same geographic location)
- Discuss potential barriers/challenges to establishing various sustainability models in the District

- Develop potential proposal(s) for implementing a sustainability model(s) in the District, including requirements for implementation and auditing/monitoring

Per Board Bylaws, the subcommittee will take no action that goes beyond assigned fact finding and the preparation of reports and recommendations to the full Board.

IV. Reports

At least a week before the next scheduled Board meeting, the Subcommittee Chair will file a written report to the Board Chair of each subcommittee meeting that describes the discussions of the subcommittee that he or she presides over. These reports may include specific motions or recommendations to be acted upon by the Board. All reports will be made a matter of public record.

ATTACHMENT A

Current Sustainability Subcommittee Roster

#	<u>SUBCOMMITTEE MEMBER</u>	<u>AFFILIATION</u>	<u>BOARD MEMBER</u>
1	Alison Rein (CHAIR)	AcademyHealth	YES
2	Claudia Schlosberg	DC Dept. of Health Care Finance	YES
3	Chris Botts	DC Dept. of Health Care Finance	YES
4	LaQuandra Nesbitt	DC Dept. of Health	YES
5	Andersen Andrews	DC Dept. of Health	NO
6	Donna Ramos-Johnson	DC Primary Care Assoc.	YES
7	Justin Palmer	DC Hospital Assoc.	YES
8	Peter Stoessel	AmeriHealth	YES
9	Scott Afzal	CRISP	NO