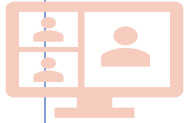# Perinatal Mental Health Task Force
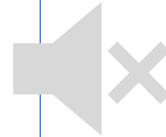
May Meeting

Tuesday, May 30, 2023

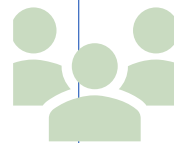# Virtual Meeting Processes

To increase engagement, turn on your video

Mute your microphone upon entry, and until you are ready to speak

Use the chat function to introduce yourself: *Name, Title, Organization (if any)*

If you have comments or questions, please use the '*Raise Hand*' feature and speak clearly

If you are not a member of the Task Force, kindly hold your questions till the end of the meeting or add your questions to the chat!

Overview

- Welcome and Overview

- Observations of Individuals with Lived Experiences

- Task Force Meeting Time Change Vote

- DC Mother-Baby Wellness Initiative

- Recommendation Drafting Process

- Subcommittee Report Out

- Public Comments

Draft Recommendation Process

Two Part Process: Fact-Finding and Recommendations

- <u>Fact-finding</u>: In this phase, speakers are invited to offer their perspectives on an issue. These presentations may include research summaries and/or statistics, a description of a particular program, the challenges and opportunities a certain constituency faces, or national developments.

- <u>Recommendation</u>: At this point, the task force turns to developing consensus around a set of policy recommendations based on the findings of the first phase. The recommendations and report are initially authored by subcommittee chairs and DHCF staff during this time. At all points in the recommendation and report process, task force and steering committee members are encouraged to comment on written materials. Draft documents will be circulated via email multiple times.

How to Submit Recommendations to the Taskforce:

1. Sub-committee Formation
   - Each subcommittee has been created around a specific domain where each have specific questions the subcommittee should prioritize and change based on feedback from it's members.

2. Recommended Number of Recommendations
   - Public may submit recommendations and DHCF staff will triage to the appropriate subcommittee for consideration.
   - Develop an appropriate number of recommendations, based on the complexity and breadth of the subcommittee's focus, to address key issues within the respective area.
   - Subcommittees should aim for a balanced approach, providing a sufficient number of recommendations to cover important aspects while avoiding excessive duplication or overlap.

Recommendation Process Continued

3. Addressing Disagreements

- When positions disagree, the subcommittee should encourage open dialogue and discussion among members to understand the different perspectives. Members are encouraged to provide evidence-based arguments to support their positions.
- Facilitate a structured process for resolving disagreements (i.e., voting or consensus-building techniques).

4. Presentation of Subcommittee Recommendations

- Determine the threshold for the consensus.
- Each subcommittee will present its recommendations to the full task force where each member will vote for or against the recommendation. If consensus is achieved, the recommendation is moved to the consensus report. If not, the recommendation is moved to non-consensus agenda, where it will be discussed to determine if consensus can be achieved.
- Present unresolved recommendations to the entire task force for further discussion and decision-making.
- Members should engage in a deliberative process to review and determine the final disposition of unresolved recommendations. Members should consider the best available evidence, stakeholder input, and objectives of the taskforce.

5. Presentation and Adoption

- Finalize the recommendations for full task force to review and approve.
- Engage in a thorough discussion to address remaining concerns or question before reaching final decision on the recommendation.
- Adopt the recommendation and proceed with dissemination plan (outlined in previous response).

6. Conclusion

- By following this process, the task force can ensure that recommendations are thoroughly considered, disagreements are addressed, and final recommendations reflect a consensus or a clear rationale for unresolved issues.

Government of the District of Columbia   Department of Health Care Finance

Sample Recommendation Form

Perinatal Mental Health Task Force
Committee Recommendations

Subcommittee Title

(List name of subcommittee)

Subcommittee Purpose

(List subcommittee purpose)

Recommendation #1

Identify category:

- ☐ **Short Term** – 6 months to 2 years
- ☐ **Mid-Term** – 3 years to 5 years
- ☐ **Long Term**- 5 years and beyond

Background:

Intended Impact:

Stakeholders:

Equity Implications:

Budget Implications:

Legislative Implications/Actions:

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Public Comments

Questions?

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