At its next meeting on June 24, 2020 the Medical Care Advisory Committee will consider an amendment to its By-Laws. As required under Article 16.3 of the MCAC By-Laws, members shall receive proposed amendments at least two weeks prior to the next meeting of the MCAC.

The proposed amendment modifies Article 8.3 as shown below.

**Article VIII—Officers and Committee**

8.1 The Chairperson and Vice Chairperson shall be the only officers of the MCAC.

8.2 The Chairperson and/or Vice Chairperson shall call and preside at all meetings and shall be ex-officio members of all subcommittees. The Chairperson will be required to vote only in the event of a tie. The Vice Chairperson shall vote on all motions, resolutions and issues before the MCAC, unless presiding at the meeting.

8.3 The MCAC shall elect its Chairperson and Vice Chairperson every year at its Spring Quarter meeting. The Chairperson may not succeed him/herself to serve more than two consecutive terms, unless he or she is an interim officer. In the event a Chairperson or Vice Chairperson cannot fill his/her term of office, an interim officer(s) shall be elected by the MCAC to fill that term of office.

8.4 The MCAC shall have a three person Executive Committee. The Executive Committee shall be composed of the Chairperson, Vice Chairperson, and a member at large. The Chairperson, in consultation with the Vice Chairperson, shall appoint a member at large to serve on the Executive Committee for the duration of the term. The Executive Committee shall meet between meetings of the MCAC as necessary and shall assist the Chairperson in carrying out the day to day functions and responsibilities of the MCAC.

8.5 The Chairperson may appoint subcommittee(s) to do specific work for the MCAC. Each subcommittee shall report its findings and recommendations to the MCAC.