GOVERNMENT OF THE DISTRICT OF COLUMBIA
Department of Health Care Finance

Work Requirement Verification Documents

Starting January 1, 2027, individuals in the childless adult population must meet work or community engagement requirements. DHCF will attempt to verify status electronically first. If electronic verification is unsuccessful, individuals must provide written proof or self-attestation by completing screening questions. Use the matrix below to review compliant activities, exemptions, and documentation requirements.

Activity	Electronic Verification Available?	Self-Attestation Allowed if Data Match Fails?	Acceptable Documentation
COMPLIANT ACTIVITIES			
Employment	✓ Yes	✗ No, must provide manual verification	• Pay stubs that include hours, wages, salaries, and tips • Tax Documents / W2 showing business income • Employment verification records
Community Service	✗ No	✓ Yes, provide name of agency and hours	*N/A*
Work Program	✗ No	✓ Yes, provide name of agency and hours	*N/A*
Education Program	✓ Yes	✗ No, must provide manual verification	• Proof of school records/admission • Enrollment verification letter • Official or Unofficial transcript • Current class schedule • Tuition bill with enrollment records
EXEMPTIONS			
Parent/Caretaker Relative or Family Caregiver	✗ No	✓ Yes	*N/A*
Veteran with Disability	✓ Yes	✗ No, must provide manual verification	• VA disability rating letter • VA award letter
Medically Frail or Special Medical Needs	✓ Yes	✓ Yes	*N/A*
Drug Addiction or Alcoholic Treatment	✗ No	✓ Yes	*N/A*
American Indian or Alaska Native	✗ No	✓ Yes	*N/A*
SNAP/TANF Eligibility	✓ Yes	*N/A*	*N/A*
Pregnant or post-partum	✗ No	✓ Yes	*N/A*
Medicare Part A and B	✓ Yes	✓ Yes	*N/A*
Inmate of a Public Institution or Released within the prior 3 months	✓ Yes	✓ Yes	• Proof of release
Short-Term Hardships	✓ Yes, depending on the type of hardship	✓ Yes	*N/A*