

(FI0) Corrections Information Council FY 2017 Draft Annual Performance Plan*

Corrections Information Council has the following strategic objectives for FY 2017:

Strategic Objectives

Strategic Objectives describe what the agency will do, at a high level, to achieve its Mission. These are action-based sentences that define what an agency does for its customers, whether the customers are residents or other District agencies, and how that improves the District.

Objective Number	Strategic Objective
1	Improve system transparency through inspections, monitoring, and timely inspection reports.
2	Provide education on conditions of confinement, programs, and prison reentry to inform and empower inmates, community, and policy decision makers.
3	Provide recommendations to improve conditions of confinement, policies and procedures affecting incarcerated residents to improve public safety.
4	Create and maintain a highly efficient, transparent and responsive District government.**

Activities

Activities include the work that happens on a daily basis to help achieve the Strategic Objectives. Activity names come from the Budget line items. This is further divided into Daily Services, (ex. sanitation disposal), and long-term Key Projects that are high profile, one-time and span several years, (ex. redevelopment of Walter Reed Army Medical Center). Many agencies will mostly have Daily Services, whereas some agencies that are more capital based will have several Key Projects.

Activity Header	Activity Title	Type of Activity
1 - Improve system transparency through inspections, monitoring, and timely inspection reports. (1 Activity)		
Inspections and Reports	Inspect BOP and DOC facilities, monitor changes, and write/publish inspection reports.	Daily Service
2 - Provide education on conditions of confinement, programs, and prison reentry to inform and empower inmates, community, and policy decision makers. (2 Activities)		
Thematic Reports	Provide brief/reports on systemic issues affecting inmates in BOP or DOC facilities	Daily Service
Community Outreach and Education	Attend events and hold events with experts to educate community about CIC and its mission.	Daily Service
3 - Provide recommendations to improve conditions of confinement, policies and procedures affecting incarcerated residents to improve public safety. (1 Activity)		
Relationship Building	Communications with BOP and DOC officials on conditions of confinement and community concerns	Daily Service
4 - Create and maintain a highly efficient, transparent and responsive District government.** (1 Activity)		

Comprehensive Inspections District Prisons	Inspection of Corrections Facilities	Daily Service
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Key Performance Indicators***

Key Performance Indicators measure how well an agency is achieving its Strategic Objectives. They are outcome oriented and should be used to answer the question, “What does the agency need to measure to determine success?”

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY 2015 Target	FY 2016 Target	FY 2017 Target
1 - Improve system transparency through inspections, monitoring, and timely inspection reports. (1 Measure)						
Percentage of Inspection reports published within 60 days of onsite inspection	X	Not available	Not available	Not available	Not available	80%
2 - Provide education on conditions of confinement, programs, and prison reentry to inform and empower inmates, community, and policy decision makers. (2 Measures)						
Number of issue papers/thematic reports produced	X	Not available	Not available	Not available	Not available	3
High rating of meetings by attendees to CIC meetings	X	Not available	Not available	Not available	Not available	75%
4 - Create and maintain a highly efficient, transparent and responsive District government.** (9 Measures)						
Contracts/Procurement-Expendable Budget spent on Certified Business Enterprises	X	Forthcoming October 2016				
Contracts/Procurement-Contracts lapsed into retroactive status	X	Forthcoming October 2016				
Budget- Local funds unspent	X	Forthcoming October 2016				
Budget- Federal Funds returned	X	Forthcoming October 2016				
Customer Service-Meeting Service Level Agreements	X	Forthcoming October 2016				
Human Resources-Vacancy Rate	X	Forthcoming October 2016				

Human Resources- Employee District residency	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources- Employee Onboard Time	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Performance Management- Employee Performance Plan Completion	X	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016

Performance Plan End Notes:

*For more information about the new structure and components of FY 2017 draft performance plans, please see the FY 2017 Proposed Budget and Financial Plan, Volume 1, Appendix E

**"Create and maintain a highly efficient, transparent and responsive District government" is a new Strategic Objective this year required for all agencies.

***Key Performance Indicators that are new may not have historical data and may only have FY 2017 targets.