GOVERNMENT OF THE DISTRICT OF COLUMBIA
Department of Health Care Finance

DHCF Transmittal No. 09-21

Office of the Director

TO: Medicaid Long-Term Care Service Providers, Hospital Administrators, and Delmarva Foundation

FROM: Julie Hudman, Ph.D.
Director
Department of Health Care Finance

DATE: August 12, 2009

SUBJECT: Revised DHCF Form 1728 – Request for Medicaid Nursing Facility Level of Care

---

As part of our broader effort to clarify and streamline the Department of Health Care Finance (DHCF) policies for providers, DHCF has revised the *Form 1728 – Request for Medicaid Nursing Facility Level of Care*. As a reminder, Medicaid beneficiaries must meet a nursing facility level of care (LOC) in order to receive long-term care services in a nursing facility or through the EPD waiver program. To satisfy the LOC requirement, beneficiaries must meet criteria that address functional limitations in activities of daily living and instrumental activities of daily living. Specifically, individuals must require:

1. Extensive assistance or total dependence with at least 2 of the following 5 basic activities: bathing, dressing, mobility, eating, and toilet use **OR**

2. Supervision or limited assistance with at least 2 of the following 5 basic activities: bathing, dressing, mobility, eating, and toilet use **AND** extensive assistance, total dependence, supervision, or limited assistance in at least 3 of the following 5 instrumental activities: medication management, meal preparation, housekeeping, money management, and telephone use.

DHCF has not changed the criteria to meet a nursing facility level of care, but made minor revisions to the form and modified the signature requirement.

In addition to physicians, physician assistants or nurse practitioners responsible for the patient's care are permitted to sign the DHCF Form 1728. The physician or nurse practitioner must include his or her national provider identifier (NPI) number in completing the form. Physician assistants should include their supervising physician's NPI number.

Providers should begin using the revised DHCF Form 1728 effective September 15, 2009.

Should you have any questions, please contact Michelle Strollo, Associate Director, Office of Chronic & Long-Term Care, DHCF, on (202) 478-9175.

825 North Capitol Street, N.E., Washington, D.C. 20002 (202) 442-5988 Fax (202) 442-4790