

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
Department of Health Care Finance**



Office of the Director
Office Contracts and Compliance

**Questions and Answers to
Solicitation # DHCF-OMC-2009-P-0003
Pharmacy Management and Staffing Services**

1. What is the annual prescription volume for each of the seven pharmacies?
2. What is the current staffing pattern at each of the pharmacies? Please include number of pharmacists, technicians, and any ancillary personnel.

For fiscal year 2009, the annual prescription volume and staffing pattern to date is as follows:

Anacostia	37,096	One Pharmacist & one tech
Congress Heights	28,225	One Pharmacist & one tech
Hunt Place	34,820	One Pharmacist & one tech
Southwest	11,947	One Pharmacist
DC General	64,811	Two Pharmacists & two techs
Upper Cardozo	137,917	Two Pharmacists & four techs
Walker Jones	43,678	One Pharmacist & two techs

3. Please describe the payor mix of the clientele. Is it 100% DC Alliance patients or is the prescription business comprised of other payors as well.

This contract is exclusively to serve Alliance beneficiaries.

4. Who is the incumbent pharmacy manager and staffing provider?

Unity Health Care

5. Who maintains professional and malpractice liability? Would this be the responsibility of the selected vendor?

Yes, liability is the vendor's responsibility. The requirements for insurance is stated in the RFP (Section I-8).

6. What software is currently used in these pharmacies? Would the selected contractor be financially responsible for replacing all software and hardware throughout the pharmacies?

The pharmacies are currently using outdated systems that require replacement. The hardware may be maintained depending on the specifications of the contractor's pharmacy system.

Are DC Alliance patients restricted to using these 7 pharmacies only or do they have other pharmacy network options?

Alliance beneficiaries can only use these pharmacies.

7. Would DC Alliance consider adding additional pharmacies to its network, such as the Whitman Walker Clinic Pharmacy?

The District is unable to use pre-existing pharmacies for the provision of Alliance pharmacy services.

8. Please describe the pharmaceutical ordering process. The RFP states that orders are delivered on a weekly basis. Who determines what drugs and quantities of drugs will be ordered? Is this the vendor's responsibility or is this predetermined by DC Alliance?

The Alliance utilizes a replenishment model whereby each week utilization reports are transmitted to the Department of Health's Pharmacy Warehouse. The dispensed medications are replenished weekly.

9. Please provide a list of pre-bid conference attendees

Unity Health Care

10. Please provide a copy of the RFP in Microsoft Word format, if possible.

Sorry, we cannot forward the RFP in word.

11. Would DC Alliance consider a fully loaded per prescription payment system versus a fully loaded hourly rate?

Yes, alternate methods of payment and invoicing can be considered.