

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Department of Health Care Finance

Office of the Director
Office of Contracts & Compliance



QUESTIONS AND ANSWERS TO
LTC HOUSING CONSULTANT FOR THE
MONEY FOLLOWS THE PERSON DEMONSTRATION

DHCF-OCLTC-2009-P-20005

1. Question:

The timeline (page 20 of the RFP) projects that the analysis of previous and existing DC community-based long-term care housing strategies will be completed by December 31, 2009. Does that analysis include the research conducted with selected stakeholders (as listed on pages 9 and 10)? And if so, how flexible is DHCF in terms of the amount of time dedicated to the start-up with the understanding that the contract will not exceed 1 year as outlined?

Answer: Yes. The Due Dates outlined in F.3 Deliverables were based on a December 1 start date. The Due Dates will be adjusted for the actual start date once that is known, allotting the same amount of time to complete each deliverable that is currently reflected in the Deliverables table. Interim schedule adjustments will be considered as outlined in C.6 Performance Management (p.12).

2. Question:

Page 14 of the RFP describes the “on-going housing assistance activities”. For clarification, do you envision the contractor playing a hands-on role in the housing placement work – e.g., helping with unit searches and moving a person from an institution to the new housing...or more of a supervisory/troubleshooting and training role to the tasks that would ideally be outlined in the 3 year implementation plan?

Answer: Depending on the staff capacity of the contractor the contractor could 1) play a hands-on role in the housing placements, or 2) supervise, troubleshoot, and provide training for the on-going housing assistance activities. Either way, it will be important to specifically describe a staffing plan for the day-to-day operations in the proposal. Identify prospective subcontractors and staff members who will implement the plan.