

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Department of Health Care Finance



Office of the Senior Deputy Director/Medicaid Director

Transmittal # 16-09

TO: Elderly and Persons with Physical Disabilities (EPD) Waiver Providers

FROM: Claudia Schlosberg, J.D. *MB/lor*
Senior Deputy Director and State Medicaid Director

DATE: April 13, 2016

SUBJECT: Update to Person-Centered Planning Template

DHCF has released an update to the person-centered planning template. This update includes changes required to be in compliance with the federal 1915(c) Home and Community-Based Services (HCBS) Waivers Final Rule, published January 2014, and reflects other programmatic changes, including additional fields specific to the Services My Way program.

All providers are required to use the new template as of Friday April 8, 2016. It is available on the DHCF website under “Providers”→”Person-Centered Planning” and under “Providers”→”Provider Information and Forms.” You can also visit <http://dhcf.dc.gov/node/1116606>. Please remember the template must be opened in Internet Explorer.

DHCF encourages providers to review *Transmittal #15-37 Implementation of Person-Centered Planning*, published October 7, 2015, as a refresher on person-centered planning.

If you have any questions, please contact Trina Dutta, Special Projects Officer, Office of the Senior Deputy Director/Medicaid Director at 202-719-6632, trina.dutta@dc.gov, or Ieisha Gray, Director, Long Term Care Administration at 202-442-5818, ieisha.gray@dc.gov.